

**MINUTES
FOR
RETREAT MEETING OF THE
BOARD OF DIRECTORS OF THE
RIO NUEVO MULTIPURPOSE FACILITIES DISTRICT**

**Thursday, January, 26, 2012
3:45 p.m. MST Retreat Meeting**

**At
333 N. Wilmot Blvd, Suite #300, Tucson, Arizona 85711**

A retreat meeting of the Board of Directors of the Rio Nuevo Multipurpose Facilities District was held on Thursday, January 26, 2012, at 333 N. Wilmot Blvd, Suite #300, Tucson, Arizona 85711, commencing at 3:45 PM.

1. Roll Call.

The meeting was called to order at: 3:45 PM.

	Appointee	Present	Absent/Excused
Jodi A. Bain, Chair	Senate	X	
Tim Bathen	Governor	X	
Jannie Cox	Governor	X	
Carlotta Flores,	Governor	X	
Rick Grinnell,	Senate	X	
Jeff Hill, Treasurer	Governor	X (left at 4:30 PM)	
Mark Irvin, Vice Chair	House	X	
Alberto Moore, Secretary	Governor	X	
Jonathan Paton	House		X excused

Counsel:

Special Counsel John Sundt X

2. Staffing needs and requirements with potential discussion/direction/action.

Discussion regarding the lapse of the executive director position as the contract was ending and there was not a project that warranted this executive position at this time. The board discussed alternatives to an executive director to support the board and the significant administration burden on the chair with or without the executive director. Some suggested a secretary and other an administrative assistant.

The board then went into executive session or legal advice on the particular type of support and whether an employee or contractor format is most desirable.

- ➔ Motion made to go into executive session at 4:10 PM by Rick Grinnell, Seconded by Alberto Moore. Passed 8-0
- ➔ Motion made to come out of executive session at 4:35 by Jannie Cox, Seconded by Rick Grinnell. Passed 7-0 (Jeff Hill had left at 4:30 and was not present to vote)
- 3. **Executive Session:** Upon a public majority vote of members constituting a quorum, the Board of Directors may hold an executive session in accordance with A.R.S. §38-431.03 (A) for legal advice on the foregoing matters of staffing needs and requirements.

4. Return to #2: **Staffing needs and requirements with potential discussion/direction/action.**

Discussion continued regarding the title of the position and the work hours. Chair Bain suggested that the position work with the board and her to create a critical date timeline calendar for each month of when administrative things take place and due dates so planning is more streamlined, etc.

- ➔ Motion by Mark Irvin to have Jannie Cox collect comments from the board on the existing executive director job descriptions, the actual description in the executive director in the contract and the administrative aide sample job description concept provided by Treasurer Hill and Chair Bain whereby Jannie Cox will consolidate the job descriptions, email it out to the board for their review in the next few days with a follow-up meeting next week to approve the job description for posting; Seconded by Jannie Cox. Approved 7-0.

5. Adjournment.

- ➔ Motion to adjourn at 5:10 pm by Jannie Cox; seconded by Alberto Moore; passed unanimously 7-0.